

HOLY SPIRIT CATHOLIC PRIMARY SCHOOL

"To Live, To Love, To Grow in Christ"

2021 ANNUAL REPORT

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VISION AND MISSION STATEMENT

Vision

Holy Spirit Catholic Primary School is committed to developing the fundamental value of each person. Through sharing and living the Catholic story and tradition, we foster learning that enables students, families, school and community to engage in a collaborative partnership for a life-long journey of education.

Mission Statement

Catholic Identity

Holy Spirit Catholic Primary School community is inspired by the gift of the Catholic story and tradition, "To Live, To Love and To Grow in Christ."

Leadership

Holy Spirit Catholic Primary School encourages and supports leadership opportunities for all members through collaborative decision-making and shared responsibility focused on bringing to life the Vision and Mission of the school community.

Teaching and Learning

Holy Spirit Catholic Primary School creates meaningful and challenging learning environments which value lifelong learning, high expectations and collaborative partnerships between home, school and the wider community, respecting our Catholic identity.

Pastoral Care and Wellbeing

Holy Spirit Catholic Primary School commits to safe, friendly and supportive environments in which all are encouraged to grow spiritually, emotionally, socially and physically.

Community and Culture

Holy Spirit Catholic Primary School celebrates its cultural diversity recognising and valuing the unique contributions of all in our community.

Finance, Facilities and Resources

Holy Spirit Catholic Primary School commits to wise and just stewardship of facilities and resources to serve the common good of the school and wider community.

PRINCIPAL'S MESSAGE

It is with pleasure that I present the 2021 Holy Spirit Catholic Primary School Annual Report. I am very proud of the achievements of our students and the school community this year. Highlights for this year included the Teaching and Learning achievements, Harmony Day celebrations, National Reconciliation Week, 200 Years of Catholic Education throughout Australia, the reopening of our prayer garden - Yilang Garawa (Still Waters) and the building upgrades undertaken across the school.



2021 continued to present minor changes due to Covid-19. Lockdown occurred only twice for a total of three school days. During this time our staff reviewed remote learning and ensured all plans were up to date and ready. During lockdown we continued to provide normality for our students and the wider community where possible. School and care services remained open to those families working in essential services and our vulnerable students.

Whole school events such as our Athletics Carnival, Feast Day, Defence Family Gatherings, Book Week, Mother's and Father's Day celebrations and events such as our Christmas Concert took place, just to name a few.

Our partnership with Bill Crews Foundation continued to provide targeted tuition through Everyone Can Read (ECR) Program to identified students who require additional support in literacy. Our strong results in NAPLAN are a testament to the contribution that this program makes to our school community. During 2022, we look forward to continuing to work with the Bill Crews Foundation - Everyone Can Read.

I would like to thank students, staff and families for their significant and valued contributions to our school throughout the year. The teaching staff and community are to be commended on their continual pursuit of excellence. This year we undertook *School Improvement Renewal Framework (SIRF) Review*. SIRF is a process undertaken by a panel to verify school improvement processes and school performance during a defined timeframe and to discern opportunities for improvement and strategic planning. The areas of SIRF presented were *Catholic Identity, Teaching and Learning, and Community and Culture*. Through review, we were acknowledged for our achievements over the past 12 months. This was a very affirming process for staff, students and members of our school community. Our teachers continue to work hard to ensure they are providing the best possible learning environment for our children each and every day.

We are very proud of the sense of community that continues to flourish here at Holy Spirit and I deeply value the input from the students and families, the Parish, our Parents and Friends' Committee, Holy Spirit School Board, Catholic Education Northern Territory and other external support networks. In addition, the support of Catholic Care NT in support of our students and families as required. This is a valued service made available in our school.

Holy Spirit Catholic Primary School continues to meet the needs of families and our wider community, embracing our Community of Learners (3-5 years olds) and Outside School Hours Care Program (OSHC), including Vacation Care, as part of our school community.

We continue to work with our architect in finalising our Five Year School Master Plan. We are excited for the future development of our facilities and look forward to these coming to fruition. Major works completed this year include new fencing and block wall with signage along Gsell Street, painting the exterior of our building and new signage around the school.

As I reflect on our year I am grateful for the support from our school community. These achievements are not realised without the support and participation of all members of the school community.

I wish the school community all the very best into the future as we continue ***'To Live, To Love, To Grow in Christ'***.

Mrs Paula Sellars

Principal

SCHOOL PROFILE

Holy Spirit Catholic Primary School was founded in 1979 by the Mercy Sisters. It offers families an educational experience on the one site which includes an Early Learning Centre (Community of Learners) for children aged 3-5 years. The school has an enrolment of approximately 240 students from Transition through to Year 6. Our school is located in Wanguri in the northern suburbs of Darwin. It is established on spacious grounds in a tropical setting. Our current facilities include a Computer Lab, Sensory Motor Room, large multipurpose area, Library, Community of Learners, Out of School Hours Care, canteen, large double basketball court (with shade) and two spacious ovals.

The holistic education of students is the focus which includes the academic, spiritual, emotional, physical and social development of each child. Children from diverse nationalities and backgrounds are welcome at Holy Spirit Catholic Primary School including students with a variety of learning needs.

Due to our close proximity to the suburbs of Lyons and Muirhead, many families of Defence attend Holy Spirit also. We have a Defence School Mentor who works closely with children and their families.

Holy Spirit students come from a diverse range of ethnic and socio-economic backgrounds. The student cohort is primarily from families in the suburbs of Wanguri, Wagaman, Lyons, Muirhead, Tiwi and Nakara. Some families come from further afield due to the positive reputation of our school.

Our staff are committed to providing the best possible learning opportunities for all children of Holy Spirit Catholic Primary School. Professional Development for all staff continues as a focus at our school. Instructional Coaching, Differentiated Instruction, Inquiry based Learning and Data Informed Practice played a major focus in 2021. Regular and ongoing Professional Learning Communities were provided for all our teaching and support staff throughout the year.

Holy Spirit Catholic Primary School creates meaningful and challenging learning environments which value lifelong learning, high expectations and collaborative partnerships between home, school and the wider community, respecting our Catholic Identity.

Working in partnership with families and building positive relationships is central to our Vision and Mission, affirming the important work of parents as the first educators of their children. Holy Spirit Catholic Primary School has a very active School Board who work closely with school staff in support of the school.

The Outside School Hours Program provides care for children from 2:30-5:30pm each day with Before School Care commencing at 7:00am. A Vacation Care Program provides care for children during school holiday periods excluding the Christmas and New Year period.

Holy Spirit Catholic Primary School provides specialist teaching in the areas of Indonesian, Visual Arts and Physical Education, and including support for our Aboriginal and Islander students.

We have an Inclusion Support Coordinator and Practitioner who work closely with our students who require additional support in their learning.

We have many programs to support the development of social and emotional skills of our students. A range of extracurricular activities is offered to students including interschool and school-based sporting events, academic competitions, instrumental programs and community activities.

2021 STAFF

Principal	Paula Sellars
Deputy Principal / Curriculum Coordinator	Denise Simon
Religious Education Coordinator	Emma McDonald
Ass. Director of COL & OSHC Coordinator	Sharon Floyd
Inclusion Support Coordinator	Alicia McManus
Inclusion Support Practitioner	Lyndell Williams
Indonesian	Kirsty Boath
Physical Education	Jack Murray
The Arts	Mary Wilson
Transition / Year 1, Rm. 8	Veronica Niland
Transition / Year 1, Rm. 9	Tracey Coco and Alicia McManus
Year 1/2, Rm. 2	Lyndell Williams and Shelley Murtagh
Year 1/2, Rm. 6	Kelsey Crowe and Maddison Petruzio
Year 2/3, Rm. 15	Nikita Jason
Year 3/4, Rm. 14	Mimi Woolley
Year 3/4 , Rm. 17	Siobhan Webb
Year 4/5, Rm. 10	Julie Kirkman
Year 5/6, Rm. 12	Emma McDonald and Denise Simon
Year 5/6, Rm. 13	John Kensey
COL & OSHC	Bronwyn Tranter, Wati Salam, Miriam Antenor, Faye Ciubal, Sabrina Ciubal, Samantha Crimmings, Kelsey Renkin, Rowan Dally, Amelia Llewellyn, Mila Lu, Isabelle Garland, Thomas Clarke, Belinda Santos, Darcy Holmes & Eka Singh
Library Assistant	Christine Crimmings
Finance Officer	Lee Mian Chong & Tammy Richards
Administration Officer	Yolanda Gray
Grounds Person	Yin Jongue
AIEW	Braedon McLean/Thomas Clarke
School Counsellor	Sharon Dodgson/Cathy Bourke
Defence School Mentor	Christine Crimmings
Literacy Support / ISA	Christine Crimmings, Faye Ciubal, Anne Gaspar, Rowan Dally, Irene Argyridakis, Kelsey Renkin, Darcy Holmes, Amelia Llewellyn, Layla Franck & Ralph Flores
Canteen	Janine Wetherall & Tammy Richards

STUDENT PROFILE

Student Population (August Census Data)

Year	T	1	2	3	4	5	6	TOTAL
Boys	15	17	19	18	15	17	21	122
Girls	14	18	17	16	23	14	15	117
Total	29	35	36	34	38	31	36	239

9% students identify as Aboriginal/ Torres Strait Islander

14% students who are SWD (Student with a disability)

Average Attendance: 94%

Managing non-attendance

Attendance-related notifications from parents are recorded by school administration staff who in turn notify classroom teachers. Attendance registers are monitored in the front office daily and parents are contacted in the event of unexplained or regular student absence. Due to our high attendance rate (94%) the above policy and practice is adequate.

STAFFING INFORMATION

	Head Count	Full Time Equivalent (FTE)
Principal	1	1
Teaching Staff (including Librarians)	16	13.5
Administrative and Clerical(Including aides and assistants)	12	9
Building Operations maintenance and other staff	1	1
Total	32	24.5

TEACHER STANDARDS

All teachers are registered with the Northern Territory Teacher Registration Board and held current Ochre cards.

Postgraduate qualifications	7
Bachelor degree or equivalent	17
Masters	3
Other qualifications	7

CATHOLIC IDENTITY

Holy Spirit Catholic Primary School has thrived on a very strong, supportive and active relationship with our parish and Parish Priest. Father Dave Callaghan and Father Adam Crouch both share a positive, influential and friendly relationship with staff, students and families of our school.

We have celebrated a number of Masses, liturgies and special assemblies throughout the year which has allowed the students the opportunity to deepen their relationship with God and to move closer to living a life with Jesus as their role model.

Over the past few years we have seen a huge growth in the number of students and staff participating in the sacraments of First Holy Communion, Confirmation and Reconciliation. Staff at Holy Spirit work closely with the parishioners of Holy Spirit Parish to facilitate a rich and fulfilling sacramental program. Our relationship with the Parish continues to strengthen with our children being involved in Children's Mass at weekend mass twice per term.

We have an active and enthusiastic **Mini Vinnies Team** who throughout the year have led many fundraising events in support of Caritas, St Vincent de Paul and Catholic Mission. The school has enjoyed being able to contribute to the community and has promoted the Catholic Mission of the school. Our Mini Vinnies Team have implemented many new initiatives this year including prayerful Thursday where the whole school joins together in prayer at the end of the day. They have also put together a book of prayers for our whole school to enjoy.

Staff Professional development continued as a priority in Religious Education. Our staff took part in a full day Catholic Identity day with a focus on implementing *Laudato Si'* in our school. As a result of this, our classrooms have been learning about how we, as a school, can best care for our common home.

Many of our students, staff and families this year have been helping to prepare our new Prayer Garden. The official opening of our prayer garden took place on Friday 15th October and was a wonderful celebration for our school community. Our prayer garden is a lovely place for students and classes to come and pray and to be immersed in nature.

Journey in Faith, our Religious Education curriculum continued to be delivered across all year levels this year. Throughout the year our staff attended professional development to ensure a productive delivery of this.

Making Jesus Real (MJR) continued as an area of focus at Holy Spirit. This resource supports our Religious Education Program. ***MJR*** encourages us to connect with the Jesus within us, as well as with the Jesus who dwells in the people around us. It is the way we live and reflect on our daily lives, recognising the *GOD Moments* which help us to see the goodness in our lives and in the lives of others.



LEADERSHIP

The Leadership Team of 2021 consists of the Principal, Deputy Principal, our Religious Education Coordinator, Curriculum Coordinator, Inclusion Support Coordinator, our Instructional Coach and, the Assistant Director of Community of Learners. The Leadership team met fortnightly to discuss administration, staffing, strategic planning, school improvement and action plans.

Holy Spirit Leadership Team:

Principal: Mrs Paula Sellars

Deputy Principal/Curriculum Coordinator – Mrs Denise Simon

Religious Education Coordinator – Mrs Emma McDonald

Inclusion Support Coordinator – Mrs Alicia McManus

Instructional Coach – Mrs Tracey Coco

Community of Learners & Outside of School Hours Care – Mrs Sharon Floyd

A ‘shared leadership’ approach continued to be entrenched across the school where teaching and support staff were encouraged to take on leadership roles as coordinators or committee members in identified priority areas including *Catholic Identity, Teaching and Learning, Community and Culture, Work Health and Safety, and Pastoral Care and Wellbeing*.

Staff attended network days with colleagues from Catholic Education Northern Territory across groupings such as Administration, Finance, Work Health and Safety, Pastoral Care and Wellbeing, Principals, Deputy Principals, Religious Education, Inclusion Support, Data Informed Practitioners, Instructional Coaching and Curriculum.

The Holy Spirit School Board met on the third Thursday of each month from 5:30-6:30pm. Our School Board works towards the vision of the community striving to build a place where all people feel supported and valued. The role of our School Board is to:

- Develop policies that nurture the religious dimension and guide the direction of the school
- Develop the relationship between the school and local church
- Work with the Principal to ensure that the academic standards are upheld
- Support the administration of the school
- Offer pastoral care to the school community
- Promotion of a safe learning environment
- Monitor building and grounds through grant applications
- Development and maintenance
- Exercise financial oversight of the school
- Ensure compliance with the Manual for Catholic School Board Members for the Diocese of Darwin, Northern Territory, 2019.

Holy Spirit School Board:

President – Father Dave Callaghan

Chairperson – Mrs Belinda Sheridan

Deputy Chairperson – Mrs Sarah McKay

Executive Officer – Mrs Paula Sellars

Finance Officer/Secretary – Mrs Lee Chong

Board Members – Mr Sean O’Connor and Mr Otto Kainulainen

Parents and Friends’ Representative – Mrs Maria Rigas

Teacher Representative – Mrs Emma McDonald

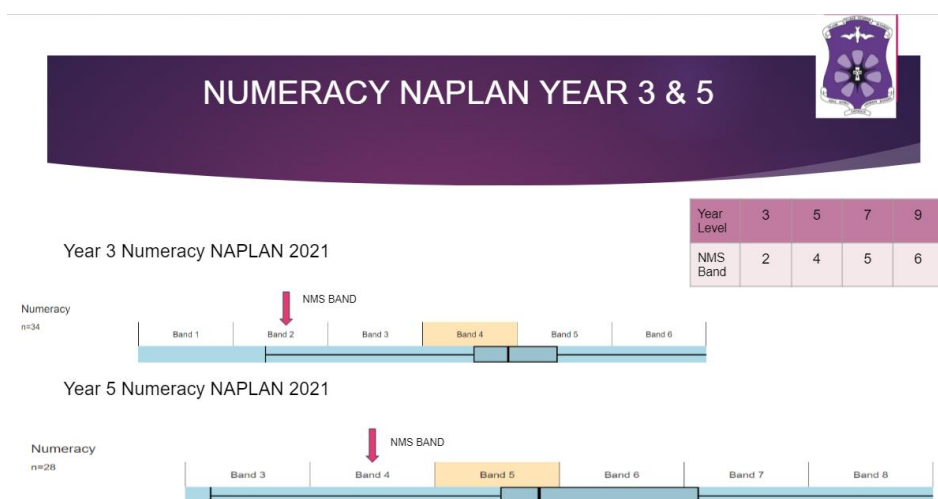
Community of Learners & OSHC – Mrs Sharon Floyd

TEACHING AND LEARNING

Religious Education lessons are planned using the **New Journey in Faith** curriculum, which is sequential and firmly based on Catholic Teachings. All other learning areas are planned according to the Australian Curriculum. A generic template is used for planning across all learning areas, providing consistency in programming across year levels. All planning is stored on Google Drive and reviewed each term.

Two oral parent/teacher/student meetings (Terms One and Three) and two written reports (Terms Two and Four) are prepared each year. There is also a Parent Information Evening at the beginning of the year to enable teachers to meet families and outline the expectations for the class. Academic Reports are sent electronically to all families.

Through the continued support of the Catholic Education Office, our Data Informed Practitioner analyses our school data, which enables us to inform the teaching and learning program and cater for the needs of our students. The school uses a process for checking growth as well as 'point in time' achievement levels. With the support of the Data Informed Practitioner and Curriculum Coordinator, teaching teams have analysed various data sets (NAPLAN, PAT, MAI and class based pre and post-tests) to inform future planning for which school, class and year level cohorts. Through data analysis our focus has been on improving Numeracy standards across the school.



Professional Learning Communities (PLCs) were organised and coordinated throughout the school year. There were designated meetings, held three times per term which reflected the needs of the school and staff. Meeting sessions focused on data analysis, curriculum direction and change, high impact teaching strategies and additional staff professional development. Key focus areas included: *MAI Data Analysis, Student Maths Data and Planning, EAL/D (Writing progressions), Teacher Planning & Programming, Planning Documents, Reporting Protocols & Practices*. CEO consultants were often present and assisted in the delivery of these sessions.



Our PLCs resulted in positive changes at our school. Teachers discussed the need to change the current planning design model to ensure it was a whole school approach. As a result, there has been a more consistent approach with all programming and planning documents. In addition, staff were provided with whole day planning sessions where teams of teachers met to plan and program in advance for the forthcoming term.

The school was approved for funding from the Catholic Education Office to continue the Instructional Coaching role at Holy Spirit in 2021. The Instructional Coach works in partnership with colleagues to assist them to develop evidence-based teaching practices to improve student outcomes through informed pedagogy. A key focus of this position is to promote and improve best practice pedagogy in all learning areas through the use of professional conversations and reflective practices. Over the duration three classroom teachers and a pre-service teacher worked collaboratively with coaches. Staff were also provided professional development during PLC's on different high impact teaching strategies. A teacher's hub to support staff was developed in 2021.

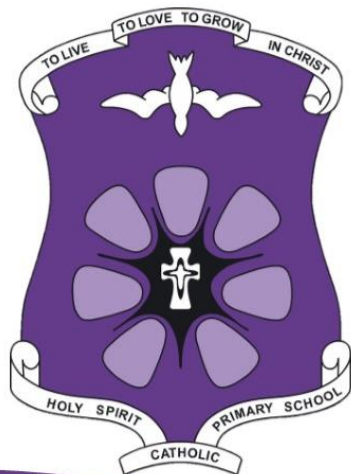


The school has developed strong networks across the system to investigate best practice in a range of areas including EAL/D and Numeracy Block delivery. Professional Development has been conducted to complement the implementation of differentiation across all learning areas which has been an ongoing whole school approach through our Professional Learning Communities and data analysis.

Concerns surrounding school readiness, saw the introduction of the **Footsteps in Faith and Learning** Program. This newly developed program was trialled with our new Transition children of 2021 to assist with their school readiness. The aim was to familiarise students and families with our school facilities, meet their teachers and experience fun, engaging learning activities that introduced them to the environment, routine and structure of primary school. The introduction of the Footsteps in Learning and Faith Program resulted in the establishment of positive connections between home and school.



HOLY SPIRIT CATHOLIC PRIMARY SCHOOL



2022

Transition - Year 6 Enrol now

Please contact the front office to organise an enrolment interview or tour of the school.

FOOTSTEPS IN FAITH AND LEARNING

SCHOOL READINESS PROGRAMME FOR 2022 TRANSITION STUDENTS

- Parent Information Session - Wednesday 20th October, 5-6pm, Multipurpose Room
- Orientation Sessions -
 - Tuesday 9th November, 8:30 - 10:15am - Room 9
 - Tuesday 16th November, 8:30 - 10:15am - Room 9
 - Tuesday 23rd November, 8:30 - 10:15am - Room 9
 - Tuesday 30th November, 8:30 - 10:15am - Room 9

Your child must be enrolled to attend this programme

Enrolment forms can be collected from the front office or downloaded from the school website:

www.holyspiritnt.catholic.edu.au

Ph: 08 8927 3411 | E: admin.holyspirit@nt.catholic.edu.au | Gsell Street, Wanguri, NT. 0810

"To Live, To Love, To Grow in Christ"

PASTORAL CARE AND WELLBEING

Holy Spirit Catholic Primary School seeks to be a place of belonging where we all respect the basic dignity of the human person and all are treated respectfully. We continue to adopt a holistic approach to education with a focus on developing the full potential of each individual.

Holy Spirit Catholic Primary School Positive Behaviour Support Policy Procedures continued as a focus for all stakeholders. Our *Pastoral Care and Wellbeing Team* met twice each term to discuss current issues, new programs and initiatives. For our students, we provided an environment where they felt safe, happy and supported in their learning. There was consistency across the whole school with policy, procedures and common language. Updates were sent through the staff bulletin and our school newsletter each week to ensure all members of our community were familiar with the policy and procedures in place.

We continued with the implementation of *Be You Framework* (<https://beyou.edu.au>). *Be You* is a national initiative for educators, aimed at promoting and protecting positive mental health in children and young people. All teaching staff completed online learning modules throughout the year. The first module in the area of **Being Connected** and the second on **Understanding**. Our vision for Holy Spirit Catholic Primary is for an education system in which every learning community is positive, inclusive and resilient, and where every child, young person, staff member, and family can achieve their best possible mental health.

Clear and open communication continued to be strong at our school. Families were encouraged to communicate regularly and openly with classroom teachers, as well as members of the school leadership team. **Class Dojo** as a resource was used in all learning areas to encourage and inform families of positive student behaviours, as well as success from our students. Through **Class Dojo**, classroom/specialist teachers were able to:

- Acknowledge and encourage positive behaviour of students in their learning
- Keep parent/carers informed and updated about student learning throughout the day
- Provide a way for students to feel recognised and engaged in their learning
- Communicate positive learning stories to parents/carers
- Support students in their learning
- Develop positive relationships between parents/carers, students and teachers
- Provide a positive communication tool to be used between teachers and parents/carers

Our students participated in a Colour Fun Run as organised by our *Pastoral Care and Wellbeing Team*. Sponsorship money was sought by all students with proceeds going towards flexible furniture in all our classrooms. Flexible furniture in all our classrooms continues as an area of focus for 2022. A successful fundraising event with over \$13,000 raised.

Class Buddy Program continued across the school. The program encouraged student engagement and support across all year levels. It ensured that all students had access to not only their peers, but also students from classes older or younger than themselves.

The aim of our Class Buddy Program is to:

- Support students in their learning
- Develop positive relationships
- Mentor and guide students in their learning and play
- Participate in learning activities
- Provide opportunities for student leadership
- A place for students to visit when reflecting on behavioural choices

Catholic Care, NT continued to provide support to our children and families in a range of one-on-one individual counselling, small group and support sessions for parents/carers. These sessions took place on a weekly basis.

INCLUSION SUPPORT

An Inclusion Support Coordinator is employed on a 0.5 FTE in the school to manage the Inclusion Program at Holy Spirit. The role involves supporting teachers with the identification and assessment of students with inclusion needs, working with Inclusion Support Assistants (ISAs) to upskill them so they are able to assist our students in their learning. We work with Catholic Education Office, Northern Territory for support in this area.

Our Inclusion Support Coordinator liaises with parents, support staff and classroom teachers to implement specific programs to support students with specific learning, emotional and behavioural needs. Further investigation of concerns may be required through the Referral and Assessment Process and the engagement of appropriate CENT Inclusion Support Specialists.

Holy Spirit participated in the *National Consistent Collection of Data* on School Students with Disability (NCCD), please see information below regarding the NCCD.

Holy Spirit was selected to participate in the Students with Disability Loading Settings Review Project. The purpose of the project was to develop an evidence base of the cost of adjustments for students with disability in schools across Australia. This is an important national project that may impact future funding for schools.

The funding has continued for our Inclusion Support Practitioner at 0.6 FTE. This funding has allowed us to undertake more projects that support our students in their learning. These include speech groups, fine motor skills, social and emotional groups, maths intervention and Perceptual Motor program. In addition to this we were able to provide important time for classroom teachers and Inclusion Support Assistants (ISAs) to meet regularly to discuss and plan together. Professional Development was offered also with a focus around phonological awareness, fine motor and Autism Spectrum Disorder.

Engine Room Program



Perceptual Motor Program (PMP)



Holy Spirit has 33 funded students.

Diagnosis	Number of students
Autism	12
Communication Disorder	7
Intellectual Impairment	1
Hearing Impairment	2
ADHD	3
FASD	1
Specific Learning Disorder	2
Other	5

The National Consistent Collection of Data (NCCD) is an annual collection of information about Australian school students with a disability. The NCCD enables schools, education authorities and governments to better understand the needs of students with a disability and how they can best be supported at school.

At Holy Spirit Catholic Primary School, we have 68 students included in the NCCD for 2020/2021. There was a spread of students across the whole school. Please see the table below.

Year Level	Total
Transition	9
One	12
Two	10
Three	9
Four	13
Five	11
Six	5
Total	69

The following are the broad category of disability under the NCCD;

- Cognitive
- Sensory
- Physical
- Social

Broad Category of Disability	Number of Students
Cognitive	47
Sensory	1
Physical	9
Social	12
Total	69

In the NCCD, there are four levels of adjustment:

- Support provided within quality differentiated teaching practice
- Supplementary adjustments
- Substantial adjustments
- Extensive adjustments

Level of Adjustments	Number of Students
QDTP	11
Supplementary	36
Substantial	20
Extensive	2
Total	69

COMMUNITY AND CULTURE

Parents continued to support our children in their learning through attendance at school events as well as offering their time to assist in the classrooms. They are always willing to assist with school excursions and camps.

Our Parents and Friends' Committee, while small in number, was active throughout the year. A stall for Mother's and Father's Day was provided, along with a breakfast.

We reviewed our *School Reconciliation Action Plan (RAP)* at the beginning of the year. This is a formal statement of commitment to Reconciliation. This allowed us to develop an environment that fosters a higher level of knowledge and pride in Aboriginal and Torres Strait Islander histories, cultures and contributions. This framework assists us at school to develop relationships, respect and opportunities in the classroom, around the school and with the community. We are very proud as a school to have a successful plan that has been able to be implemented and actioned in our school community.

Our *Defence School Mentor (DSM)* continued to work alongside our families of defence. Family gatherings were provided once a term where children and their parents met for an afternoon of activities and events. We have 50 children at Holy Spirit who are from Defence Families.

The Defence School Mentor Program provided 10 hours support per week for our students. Some of the work as provided by our Defence School Mentor:

- **Welcome – Defence Family Gatherings**
- **Community Integration – Lunchtime craft and art activities**
- **Absence from home support** – Regular wellbeing checks with children and families
- **Farewell Strategies** – Certificate and school passport

Our school featured in [The Top Ender magazine](#) in 2021. We were provided a full colour page spread where our Defence School Mentor, along with our defence families were introduced to the wider community. This was a wonderful opportunity for the Holy Spirit to showcase the work we do in supporting our defence community.

Indonesian classes are provided to all our students. They continue to learn the language and culture of Indonesia. Indonesian classes have now been available at our school for nine years.

Highlights of Community and Culture as indicated by our school community:

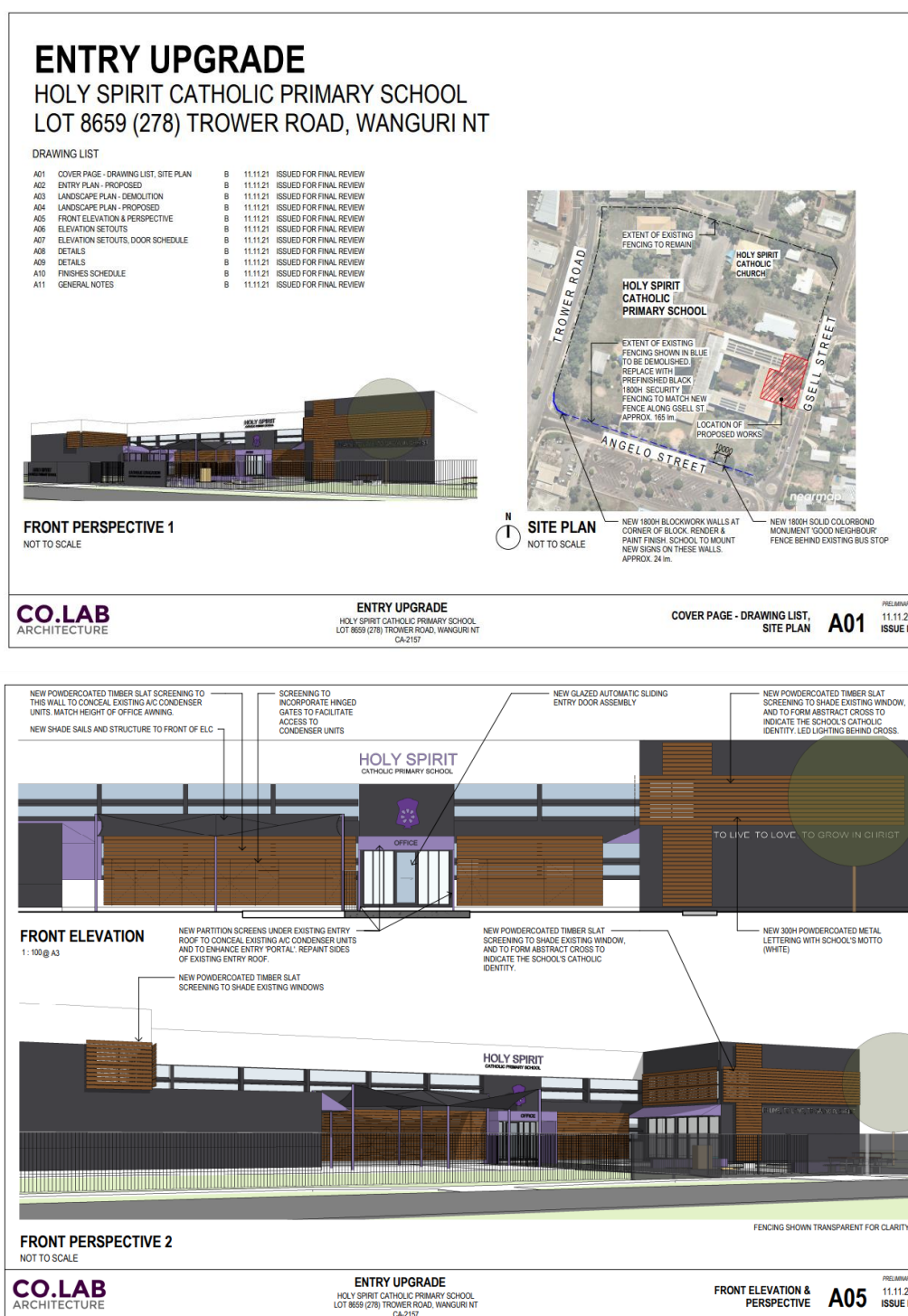
- Masses and liturgies to celebrate feast days and special occasions
- Project Compassion fundraising days - 80s day and Pyjama day
- Harmony Day
- Darwin Region Gala Days
- Year 5 and 6 camp to Batchelor Outdoor Education Centre
- Defence Family Gatherings each term
- Cracka Cup and Pink Power (AFL)
- Excursions to Padakul, Territory Wildlife Park and Crocodylus Park
- Book Week Fair and Parade
- Year 6 Graduation and awards assembly
- Everyone Can Read Graduation
- Holy Spirit Talent Show and Christmas Concert

FINANCE, FACILITIES AND RESOURCES

The maintenance of school and facilities continued throughout the 2021 school year. All work from the maintenance schedule is in place and adhered to as required.

This year we spent approximately \$90,000 on new fencing, block wall and signage along Gsell Street. In addition, our school's external painting cost \$190,000. New signage on our buildings cost approximately \$15,000. Through our master plan we have other works planned for the future. These include completion of external painting and Flexible Learning Furniture in all our learning areas. In addition, upgrade fencing and block work with signage around the entire perimeter of our school, including Holy Spirit Church and St Martin de Porres.

An external audit by KPMG is conducted on the school's financial activities each year.



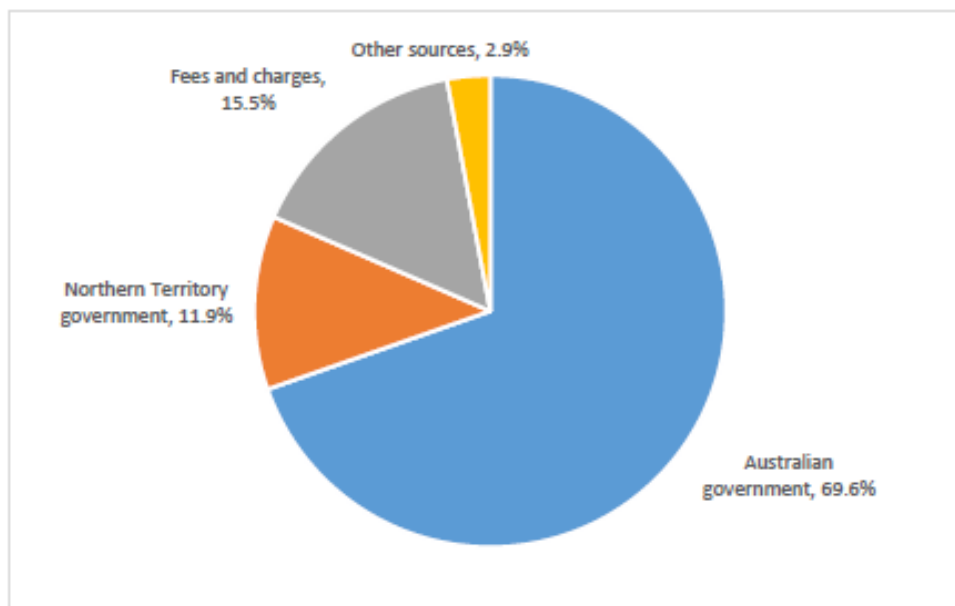
Holy Spirit Catholic Primary School

School annual recurrent income

2021

School recurrent income 2021

Source	Amount	Proportion
Australian government	2,319,979	69.6%
Northern Territory government	397,071	11.9%
Fees and charges	517,014	15.5%
Other sources	98,172	2.9%
Total	3,332,235	100.0%



* Note: All figures based on school income (excludes system allocations)

COMMUNITY OF LEARNERS

Holy Spirit Community of Learners has been providing quality education and care for our school and the wider community for over 15 years.

Our qualified and experienced educators are from a variety of cultural backgrounds and each day provide children an positive, inclusive learning environment that encourages children to explore their own self through play based experiences. The centre's large outdoor environment enables children to explore their natural environment. Our upgraded facilities indoors enable children to explore, learn and develop to their full potential.

Our numbers have risen considerably this year and we are now seeing an average of around 30 children attending per day. This is a direct credit to the educators who build positive relationships with our families and children and provide a quality education program for our children. Our new families have mentioned how they have heard good things about our centre.

Professional Development

Our service is committed to ensuring our educators are provided with opportunities to extend their knowledge and teaching methods through professional development.

This year our team have attended workshops on Sensory Processing and Active supervision. Individually our team have also attended workshops around Literacy in the Early Years, Jolly Phonics, STEM Games, Fire Extinguisher and Warden Training, NT Covid-19 Safety Supervisor and Developing Early Years Leaders.

One of our educators recently attended the Little People, Big Dreams Conference held in the city.

Philosophy

Each year our educators reflect on our philosophy through looking at their own values and beliefs. We reviewed our Philosophy and felt that it still resonated with our own values and beliefs. Our core belief is that relationships unpin everything we do and we are committed to building positive, trusting relationships with children and their families enabling children to grow and learn as individuals. Our educators work collaboratively with families and the local community to ensure we provide a quality service that fosters positive outcomes for children, families and the wider community.

Community

Our children embrace being part of the school community through our involvement in the sports carnival and colour run events. This year we have been asked to open various events and meetings with our own Welcome to Country.

Our children were again allocated a buddy class – Year 5/6's and this has been a positive experience for both our little children and our senior students. Our buddy class visit our class weekly (where possible) and our children love having their buddy's visit.

We often attend assembly and liturgy's where our older siblings are presenting, our buddy class is presenting or there is a special assembly.

We have weekly visits to the library where are children engage positively in books and they have learnt the process of borrowing books. Through this weekly experience our children are being provided an opportunity to extend on their language development.

Our children love visiting the little children's playground and often join our Vacation care children when they have experiences at the school i.e. the Petting Zoo and the ice-cream van. This year we have had a few of the OSHC educators assist us at different times which has enabled our children to start to build relationships with them.

Our pre-school aged children who are enrolled to attend Holy Spirit will be attending the Footsteps in Faith and Learning program each Tuesday morning from week 5 to week 8. This will provide them with an opportunity to see what a classroom looks like and start to familiarise themselves with the school and with the routine of a school day.

This year we have 15 children moving from Community of Learners to the school.

Ratings and Assessment Visit

In November both our services will be assessed by Quality Education and Care NT. They will have assessed us in the following Quality areas.

1. Programming and Practice
2. Children's Health and Safety
3. Physical environment
4. Staffing Arrangements
5. Relationships with Children
6. Collaborative partnerships with families and communities
7. Governance and Leadership



OUT OF SCHOOL HOURS CARE (OSHC)

Outside of Hours School Care has been providing before school, after school and vacation care services for over 15 years.

Our team of educators bring with them their own unique experiences. We are fortunate that four of our team regularly work with our children through their roles as Inclusion Support Professionals in the school environment. Some of our educators are studying to further their own careers and these studies include Bachelor of Education, Bachelor of Nursing, Bachelor of Business and Certificate 4 in Education support. Our OSHC numbers have decreased this year by 10 children per day. This decrease is due to children moving interstate and children being older and able to catch the bus home.

The service utilises the school grounds and our children enjoy exploring the large outdoor environment through a variety of games, teacher initiated and self-initiated experiences. Our educators are committed to ensuring that primary school-aged children are provided with a freedom of choice in experiences which is balanced with age appropriate programming and opportunities for child initiated planning.

As part of the school's 5 year business plan we are wanting to build a purpose built/multi-purpose centre that enables our children to have one large indoor space that flows to an outdoor area with toilets onsite. This will be an amazing space for our children and educators.

Indoor spaces

This year we have started to purchase flexible furniture for our OSHC building. The new couch comes in six pieces which enables us to change the set up as required. We are waiting on new tables to arrive in the big kid's room. We now have a drying rack and art and craft trolley in the little kid's room which is serving our children well.

Over the last year we have purchased a variety of resources to ensure our children have choices about the experiences they want to engage with. Our children enjoy soccer, basketball, art and craft experiences, Lego, construction, music related games and board games.

Professional Development

Our service is committed to ensuring our educators are provided with opportunities to extend their knowledge and teaching methods through professional development.

Each year we come together as a group to identify our professional learning goals and this year we identified behaviour and active supervision as goals to work with. We engaged the services of Child Australia who provided the team with workshops on Behaviour and Active supervision. One of our educators recently attended the Little People, Big Dreams Conference held in the city.

Planning for Vacation Care

At the end of each Vacation Care we ask the children for their feedback on the program, we ask what they liked, what they didn't like and what suggestions they may have on what they would like to see included. This helps us to plan for the next Vacation Care program. Our educators meet prior and after each Vacation Care to reflect on the experiences and look at areas for improvement moving forward.

Leadership

Our older children often take on a leadership role at the service, helping the younger children. The children are also able to ask to help with the tasks that educators are assigned to complete i.e. serving afternoon tea, assigning children to different groups for excursions and setting up and packing away experiences

Philosophy

Last year we introduced a new philosophy to our OSHC service and this year our educators reviewed our Philosophy and felt that it still resonated with our values and beliefs. Our core belief is that relationships unpin everything we do and we are committed to building positive, trusting relationships with children and their families enabling children to grow and learn as individuals.

Programming and Planning

We continue to reflect on our programming and planning during the school term to enable a blend of child initiated and teacher initiated experiences, spontaneous and planned experiences for our children.

Ratings and Assessment Visit

In November both our services will be assessed by Quality Education and Care NT. They will have assessed us in the following Quality areas.

1. Programming and Practice
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CHAIRPERSON SCHOOL BOARD REPORT

Holy Spirit Catholic Primary School had a very successful year in 2021, lead ably by Mrs Paula Sellars and the Leadership team. The school continued in the strong tradition of promoting the School's Vision in all students and teachers "To Live, To Love, To Grow, in Christ". As a school community, we saw this through the many wonderful school and pastoral events supported by all students, staff and parents.

With the finalisation of the fencing, blockwork and signage along Gsell Street in early 2021, the school had a fresh, new look to the start of the school year! Funding options to continue the enhancement of the school perimeter along Angelo Street and Trower Road and within our school carpark to ensure the safety of our students, staff and school community will continue in 2022. WTD Constructions were awarded the painting tender of our school this year and what a refreshing look to our school this facelift has been!

Early 2021 saw the School Board support the launch of Operoo which has been a very successful platform for communication between the School and Parents. Operoo automates, forms, medical records, online payments, incident reports and approval processes. It is used to manage excursions to automate parent and staff forms and well as keep medical data up to date. The Homework Policy and Uniform Policy were ratified and revision of the Crunch and Sip Policy has now commenced.

Substantial time and effort has been invested in lobbying the Minister for Infrastructure, Planning and Logistics regarding the replacement of Bus Shelter No. 23, outside the school on Angelo Street. With significant antisocial behaviour occurring on a daily basis, primarily overnight, and to ensure the safety of our students, the shelter has now been given the green light for replacement in early 2022. A big thanks to Paula and School Board members for their work on this.

The School Board has supported the review of Facility Service support to the School to ensure timely maintenance and cleaning service. This will also support the focus of reducing waste in our school with a dynamic waste management program to create sustainability for our school, now and in years to come. We look forward to the potential implementation of this support program in 2022.

Bring Your Own Designated Device (BYODD) was endorsed by the School Board and the School engaged EduNet for this initiative. Information sessions were held by EduNet to inform parents of the Digital/Computer Literacy support to assist with learning for 2022. More work will continue in this space in 2022.

The School Board will continue to work towards the vision of the School community, striving to build a place where all staff and students feel supported and valued, working together for the holistic development of students, taking into consideration their educational and spiritual needs. By bringing together the parish as represented by Fr Dave Callaghan, the parent body as represented by Board Members Sarah McKay, Otto Kainulainen, Sean O'Connor and P&F Representative Maria Rigas, staff representation by Sharon Floyd, Finance Officer Lee Chong and Executive Officer Paula Sellars, the Board is very grateful for the opportunity to continue to contribute to the school and its community and we look forward to another busy and successful year ahead. As I am stepping down as Chairperson, I wish you all every success for a great year ahead!

Belinda Sheridan
School Board Chairperson
Holy Spirit Catholic Primary School

FUTURE PRIORITIES

From the work this year on our Strategic plan and in line with our school improvement goals, the following areas have been identified as priority areas for 2022:

1: Catholic Identity

- Provide staff and students with spiritual formation opportunities
- Continue to build the vibrancy of liturgy, sacramental and prayer life within the school community
- Develop pedagogy around the delivery of a quality Religious Education Program

2: Teaching and Learning

- Student achievement data is used to help determine specific ways to enhance learning for all students, with a focus on EAL/D.
- Teachers meet regularly to discuss student progress and to plan whole school approaches to teaching and learning, with Professional Learning Communities, Instructional Coaching and designated staff meetings.

3. Leadership

- Continue Strategic Professional learning teams
- Use the Teaching and Leadership competency standards as frameworks for coaching conversations
- Provide regular professional development to all staff, which targets learning priorities

4. Pastoral Care and Wellbeing

- The implementation of the school wide program **Be You Framework** and processes.
- The Work, Health and Safety practices will be continuously reviewed and improved across all areas of the school

5. Community and Culture

- Increased Parent involvement and shared partnerships between school and home
- Use many strategies for collaborating with staff, students and parents to engage all in the “community and culture” of the school.
- Revisit the Reconciliation Action Plan for the school community.

6. Finance, Facilities and Resources

- Consult, prioritise and action plans to meet the strategic plan
- Continue to develop a School Master Plan that is comprehensive and reviewed annually to ensure projects are planned, funded and implemented

The information in this report has been verified and the priorities endorsed by the Director of Catholic Education.



Mrs. Paula Sellars
Principal

Tuesday 14th December, 2021

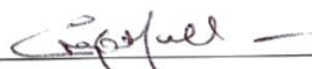
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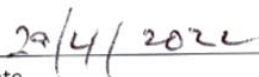
Mrs. Belinda Sheridan
School Board Chairperson

Tuesday 14th December, 2021

Date



Mr. Greg O'Mullane
Director Catholic Education Office, NT



Date